Mailer 1 - Student Chapter Registration & Symposium Information

2024 ASCE Metropolitan Student Symposium
Stony Brook University
April 12-14, 2024

October 17, 2023

Dear ASCE Student Chapter of the Metropolitan Student Conference:

This is your 2024 ASCE Metropolitan Student Symposium Mailer I, the first of three informational packets to be sent to each of the participating ASCE Student Chapters in our Student Conference.

Please carefully read through this information and forward copies to the appropriate members in your Student Chapter and team members for each of the teams competing at the student symposium. Do not delete this mailer as information given within may not be repeated in subsequent mailers. Enclosed you will find the following information:

- Receipt confirmation,
- Upcoming deadlines,
- Student chapter registration form,
- Student Symposium Paper Competition information,
- ASCE competition eligibility requirements,
- Competition rules and resources
- Hotel accommodations/information.

Receipt of this mailer should be confirmed by emailing the enclosed form by October 30, 2023. Please note the school registration deadline is November 30, 2023.

If you have any questions, feel free to contact us at the student symposium e-mail address: sbucivilsociety+symposium@gmail.com. All symposium information such as events, mailers, policies, rules, etc. will be posted on our website: https://studentsymposium.asce.org/metropolitan/.

We look forward to your participation in the 2024 ASCE Metropolitan Student Symposium and providing an opportunity to engage with other student chapters and ASCE Region Leadership.

Sincerely,

Susan Shimanovsky  
President  
ASCE Stony Brook University

Tarunika Purushothaman  
Vice President  
ASCE Stony Brook University

Isabella Lee  
Chair, 2024 Metropolitan Student Symposium

Relevant Links:

ASCE Metropolitan Student Symposium Website: studentsymposium.asce.org/metropolitan/  
General Symposium Email Address: sbucivilsociety+symposium@gmail.com  
Facebook: www.facebook.com/groups/1317100728849167/  
Instagram: http://www.instagram.com/asce_stonybrook/
RECEIPT CONFIRMATION

Please fill out the following Google Form before October 30, 2023, to provide receipt confirmation of this mailer:

Receipt Confirmation:
GOOGLE FORM
https://forms.gle/XPGzJeJeyJ24r14Q7

If your student chapter plans to compete in the Student Steel Bridge Competition, please complete the Student Steel Bridge Competition – ASCE Student Chapter Participation Form by November 3, 2023. Completing this form is necessary in order to receive your SSBC stipend. Note that at the end of this form, you will be asked to upload the SSBC Intent and Eligibility Acknowledgement form. This form can be found at on the ASCE website here.

Information you will need to complete the participation form: SSBC Faculty Advisor name and email address, team captain name and email address, and school mailing address for stipend and awards.
## UPCOMING DEADLINES

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>October 30&lt;sup&gt;th&lt;/sup&gt;</td>
<td>Mailer I Receipt Confirmation due from each student chapter</td>
</tr>
<tr>
<td>November 3&lt;sup&gt;rd&lt;/sup&gt;</td>
<td>Student Steel Bridge Participation Form due</td>
</tr>
<tr>
<td>November 3&lt;sup&gt;rd&lt;/sup&gt;</td>
<td>Intent and Eligibility Acknowledgement Form due from each team intending to compete in a Society-wide or Society Pilot Competition – <em>Concrete Canoe, Student Steel Bridge, Surveying, Construction Institute</em> (one form is required for each competition)</td>
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<tr>
<td>November 3&lt;sup&gt;rd&lt;/sup&gt;</td>
<td>Concrete Canoe Preliminary Project Delivery Schedule and RFQ Pre-Qualification Form due</td>
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<tr>
<td>November 30&lt;sup&gt;th&lt;/sup&gt;</td>
<td>Student Chapter Registration due (postmarked)</td>
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<tr>
<td>December 30&lt;sup&gt;th&lt;/sup&gt;</td>
<td>Late Student Chapter Registration due (postmarked)</td>
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<tr>
<td>January 8, 2024</td>
<td>Surveying Competition Task 1A Mapping Project released to teams by 5:00pm EST in the ASCE UESI Surveying Competition Collaborate Site</td>
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<tr>
<td>January 15&lt;sup&gt;th&lt;/sup&gt;</td>
<td>Mailer II sent to each student chapter</td>
</tr>
<tr>
<td>January 30&lt;sup&gt;th&lt;/sup&gt;</td>
<td>Mailer II Receipt Confirmation due from each student chapter</td>
</tr>
<tr>
<td>February 1&lt;sup&gt;st&lt;/sup&gt;</td>
<td>ASCE Student Chapter Annual Reports due by 11:59 pm EST to ASCE. (More information on Annual Reports can be found <a href="#">here</a>. If you have questions on your Annual Report, email <a href="mailto:student@asce.org">student@asce.org</a>. Submitting the ASCE Student Chapter Annual Report is an eligibility requirement to compete at the Student Symposia Competitions and to advance to Society-wide Competition Finals. <a href="#">See the eligibility requirements for details.</a></td>
</tr>
<tr>
<td>February 1&lt;sup&gt;st&lt;/sup&gt;</td>
<td>ASCE Student Chapter annual dues must be paid, as received by ASCE, no later than 11:59 p.m. EST. Paying ASCE Student Chapter annual dues is an eligibility requirement to compete at the Student Symposia Competitions and to advance to Society-wide Competition Finals. <a href="#">See the eligibility requirements for details.</a></td>
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</table>
## Upcoming Deadlines continued

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>February 1st</td>
<td>ASCE Construction Institute Student Symposium Competition Team Form due. Links to the form will be sent from ASCE to team captains and faculty advisors per information provided on intent forms.</td>
</tr>
<tr>
<td>February 15th</td>
<td>Attendee Registration due (postmark date if mailing)</td>
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<tr>
<td>February 16th</td>
<td>Concrete Canoe Project Proposal, Mix Design Sheets, and Materials Notebook due <em>(Upload to respective folder link provided by ASCE)</em></td>
</tr>
<tr>
<td>February 26th</td>
<td>Surveying Competition Task 1A Projects due by 5:00pm EST <em>(Unique and secure link to be provided to each team from ASCE)</em></td>
</tr>
<tr>
<td>February 28th</td>
<td>Student Symposium Paper Competition Submission due to <a href="mailto:sbucivilsociety+symposium@gmail.com">sbucivilsociety+symposium@gmail.com</a>.</td>
</tr>
<tr>
<td>March 1st</td>
<td>Mailer III (final) sent to each student chapter</td>
</tr>
<tr>
<td>March 1st</td>
<td>Final Date for Late Registrations</td>
</tr>
<tr>
<td>March 15th</td>
<td>Mailer III Receipt Confirmation due from each student chapter</td>
</tr>
<tr>
<td>April 12-14th</td>
<td>2024 ASCE Metropolitan Student Symposium</td>
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STUDENT CHAPTER REGISTRATION

Chapter Registration is due before November 30th, 2023.

Please visit our symposium website at https://studentsymposium.asce.org/metropolitan/registration-2/ to register your chapter for the 2024 ASCE Metropolitan Student Symposium.

Chapter Registration is $100 per chapter. Registration form (online) and payment are due by November 30th, 2023.

Make check payable to:

Pay to the order of: ASCE Metropolitan Section
Memo: <Your School> Chapter Registration

Please mail your checks to:

American Society of Civil Engineers SBU
1442 Townline Rd
Nesconset, NY, 11767

If your chapter is not participating in the 2024 ASCE Metropolitan Student Symposium, please email sbucivilsociety+symposium@gmail.com.

Click here to complete the Student Chapter Registration Form.
STUDENT SYMPOSIUM PAPER COMPETITION (ELIGIBILITY REQUIREMENT)

This is a mandatory paper submission and presentation for any student chapter participating in the 2024 ASCE Metropolitan Student Symposium that wishes to be eligible to advance to ASCE Society-wide competition finals and SSBC National Finals. Competitions requiring this include: ASCE Concrete Canoe Competition, ASCE UESI Surveying Competition, and AISC/ASCE Student Steel Bridge Competition.

The ASCE Student Symposium Paper Competition emphasizes the importance of being able to write and present a paper as essential communication skills for all engineers and often necessary for advancement in your career. Participation in the Student Symposium Paper Competition, including submission and presentation by a member of the ASCE Student Chapter, is a requirement to be eligible to advance to an ASCE Society-wide competition finals and SSBC National Finals. Note that any papers/presentations created for any other competition do not count as an entry into the Student Symposium Paper Competition.

The topic for the ASCE Metropolitan Student Symposium Paper Competition can be found here:

Daniel W. Mead Prize for Students | ASCE

Submission deadline is: February 28th, 2024
Submission email/link is: sbucivilsociety+symposium@gmail.com

PLEASE NOTE: This topic is the same topic as the Daniel W. Mead Prize for Students. However, the Student Symposium Paper Competition and the Daniel W. Mead Prize for Students are two separate competitions and must be submitted separately. The Student Symposium Paper Competition paper is due February 28th and submitted to sbucivilsociety+symposium@gmail.com. The Daniel W. Mead Prize for Students is due March 1st and submitted to student@asce.org.
ASCE SOCIETY-WIDE COMPETITION
ELIGIBILITY REQUIREMENTS

Competitions that advance to an ASCE Society-wide Competitions Finals include: ASCE Concrete Canoe Competition, and ASCE UESI Surveying Competition. The AISC/ASCE Student Steel Bridge Competition advances to the SSBC National Finals and follows the eligibility requirements below. See SSBC Rules for more information.

Invitations to Student Symposia and ASCE Student Civil Engineering Championships/Society-wide Competition Finals are a privilege, not a right. Failure to act professionally can result in letters of reprimand, mandatory behavior management plans, and loss of invitations to further competition for individual institutions and/or entire conferences. Please note that the requirements for eligibility for Society-wide competition finals are more stringent than the requirements for participation at the student symposia competitions.

Eligibility for Student Symposium Competition
The following qualifications are required of all ASCE Student Chapters to compete at the Student Symposia Competitions:

An ASCE Student Chapter must:
1. Be in good standing with ASCE:
   a. Have paid their annual dues, as received by ASCE, no later than the start of their Student Symposium.
   b. Have submitted their student chapter's full Annual Report or EZ Annual Reporting Form no later than February 1, 11:59 p.m. EST.

Eligibility for ASCE Society-wide Competition Finals
The following qualifications are required of all ASCE Student Chapters in order to advance to the ASCE Society-wide Competition Finals:

An ASCE Student Chapter must:
1. Be in good standing with ASCE:
   a. Have paid their annual dues, as received by ASCE, no later than February 1, 11:59 p.m. EST.
   b. Have submitted their student chapter's full Annual Report, no later than February 1, 11:59 p.m. EST and have received a minimum score of 25 points out of a possible 100. Student Chapters that submit an EZ annual reporting form do not qualify to advance on to competition finals; and
2. Attend and participate in their assigned Student Symposium as shown through their school's:
   a. On-time attendance and active participation by a member of the ASCE Student Chapter at the Student Symposium Business Meeting.
   b. Participation in the Student Symposium Paper Competition, including submission and presentation by a member of the ASCE Student Chapter. Note that any papers/presentations created for any other competition do not count as an entry into the Student Symposium Paper Competition.

Questions regarding eligibility should be directed to student@asce.org.
Society-wide competition rules can be found at:


Student Chapter Resources Needed for Society Competitions and Events
Please visit ASCE Society-wide Competition Rules & Regulations to view the “2024 ASCE Student Symposium Society Competitions and Events - Student Chapter Resources Table”. This resource table outlines student chapter resources and time needed to compete in each of the Society-wide competitions, pilot competitions, and events. (Note that this is guidance and estimates. Student chapters should use their judgment and take their specific circumstances into account when planning and preparing for competitions.)

**Society Competitions:**
- ASCE Concrete Canoe Competition
- AISC/ASCE Student Steel Bridge Competition
- ASCE UESI Surveying Competition
- ASCE Construction Institute Student Symposium Competition

**Local Competition Rules:**
- Student Symposium Paper Competition (Participation is a requirement for advancement to Society-wide competition finals and SSBC National Finals.)
HOTEL INFORMATION

At this time, no block booking options will be provided. However, there are a number of accommodations near Stony Brook University campus. A non-exhaustive list is provided here. Please note, all distances are in relation to the Student Activities Center on campus (main venue):

- Hilton Garden Inn Stony Brook (0.4 miles walking; 1.2 miles driving)
- Estate at Three Village Inn (3.7 miles driving)
- Holiday Inn Express Stony Brook-Long Island, an IHG Hotel (4.3 miles driving)
- Americas Best Value Inn Smithtown Long Island (7.4 miles driving)
- Courtyard by Marriott Long Island MacArthur Airport (8.4 miles driving)
- Homewood Suites by Hilton Ronkonkoma (8.5 miles driving)