

**THE BYLAWS OF THE  
MID-ATLANTIC EAST STUDENT CONFERENCE  
OF THE AMERICAN SOCIETY OF CIVIL ENGINEERS**

**ARTICLE 1. GENERAL**

- 1.1 Name.** The name of this organization shall be the Mid-Atlantic East Student Conference of the American Society of Civil Engineers (hereinafter, the Student Conference).
- 1.2 Establishment.** The Student Conference was established under the authority of the Region 2 Board of Governors. All actions of the Student Conference shall be consistent with the governing documents of Region 2 and the Society.
- 1.3 Objective.** The objective of the Student Conference shall be to foster desirable relations among the student chapters and to further the knowledge of the standards and ethics of the civil engineering profession, in a manner consistent with the purpose of the American Society of Civil Engineers (hereinafter, the Society).
- 1.4 Definitions.** The term “Conference” refers to the association of student chapters, while the term “Symposium” refers to the annual event where student chapters of the Student Conference gather.

**ARTICLE 2. CONFERENCE MEMBERSHIP**

- 2.1 Membership.** The membership of the Student Conference shall consist of the following ASCE Student Chapters:

Drexel University  
Johns Hopkins University  
Lafayette College  
Lehigh University  
Morgan State University  
Swarthmore College  
Temple University  
United States Naval Academy  
University of Delaware  
University of Maryland  
Villanova University  
Widener University

- 2.2 Admission to Membership.** New student chapters will be assigned to the Student Conference by the ASCE Region 2 Board of Governors following review and approval by the Society’s student conferences committee (hereafter, “Society Administrator”). Article 2.1 of these Bylaws will be updated without the requirement of a vote of the current membership of the Student Conference when a new student chapter is added. The new student chapter should be officially welcomed at their first business meeting.

- 2.3 Separation.** Any student chapter wanting to no longer be a member of the Student Conference may petition to switch to another Student Conference. Inability to attend meetings of the Student Conference is not considered to be a sufficient reason for such action. The petition will be reviewed in accordance with the Society's Bylaws and Rules of Policy and Procedure.
- 2.4 Suspension.** The Society Administrator has the authority to suspend for due cause a student chapter from the Student Conference. Until the suspension is lifted, a student chapter cannot participate in any Student Symposium.
- 2.5 Disestablishment.** If a student chapter is disestablished, the student chapter will no longer be a member of the Student Conference.
- 2.6 Dues.** There shall be no entrance fees or dues for membership in the Student Conference.

### **ARTICLE 3. CONFERENCE GOVERNANCE**

- 3.1 Governance.** The governing body of the Student Conference shall be a Board of Delegates. The Board of Delegates shall be responsible for the supervision, control, and direction of the Student Conference, and shall manage the affairs of the Student Conference in accordance with the provisions of the Bylaws of the Student Conference and the Society.
- 3.2 Board of Delegates.** The Board of Delegates shall consist of two student delegates (preferably a senior or junior in an ASCE leadership position and a sophomore in or aspiring to ASCE leadership position) and the faculty advisor from each student chapter. Each student delegate must be a member in good standing with their student chapter and the Society. Each student chapter in the Student Conference shall have one vote.
- 3.3 Chair.** The annual Chair of the Board of Delegates shall be a member of the Board of Delegates from next year's Student Symposium host. If the host has not been identified, the Chair will be appointed by the Society Administrator.
- 3.4 Policies and Procedures of Student Symposium.** The Student Conference shall develop and maintain a Policies and Procedures document that contains supplemental information specific to the organization and operation of the Mid-Atlantic East Student Symposium.

### **ARTICLE 4. MEETINGS**

- 4.1 Annual Board Meeting.** The Board of Delegates shall have an annual board meeting as a component of the Mid-Atlantic East Student Symposium (see ***Policies and Procedures of Mid-Atlantic East Student Symposium***) for the purpose of transacting any business brought before it in accordance with Section 4.4.
- 4.2 Virtual Board Meetings.** Special virtual board meetings may be called by the Chair, or at the request of any two student chapters, to discuss business that needs to be addressed in advance of the next Annual Board Meeting, and it shall be the

responsibility of the Chair to organize and schedule virtual board meetings of the Student Conference. Notice of a virtual board meeting shall be provided to each student chapter at least seven (7) days in advance.

- 4.3 *Quorum.*** A quorum shall be required to conduct business at any meeting of the Board of Delegates, which shall be defined as having at least one student member in attendance from not less than sixty percent of the student chapters.
- 4.4 *Parliamentary Authority.*** All meetings of the Board of Delegates shall be governed by *Robert's Rules of Order, Newly Revised*, except where these rules are not applicable or are inconsistent with the governing documents of the Society or the Student Conference.

## **ARTICLE 5. COMMITTEES**

- 5.1 *Committees.*** The Board of Delegates may establish standing or task committees to carry out the work of the Student Conference. The Board of Delegates establishes the membership of the committees, which can include participation of non-delegates, and the scope of work.

## **ARTICLE 6: ADMINISTRATIVE PROVISIONS**

- 6.1 *Limitations on Political Activity.*** No substantial part of the activities of the Student Conference shall be engaged in attempts to influence legislation. The Student Conference shall not participate in or intervene in, including the publishing or distribution of statements, any political campaign on behalf of or in opposition to any candidate for public office. The Student Conference shall not carry on any activities prohibited by the provisions of the governing documents of the Society.
- 6.2 *Conflict of Interest.*** A Conflict of Interest shall be defined as any activity, transaction, relationship, service, or consideration which is, or appears to be, contrary to the best interest of the Student Conference or the Society, or in which the interests of an individual or another organization has the potential to be placed above those of the Student Conference or the Society. Any interested individual must disclose the existence of any actual or possible conflict of interest and all material facts to the Board of Delegates of the Student Conference. Action to address the conflict shall be taken by either the interested individual or the Board of Delegates.

## **ARTICLE 7. AMENDMENTS**

- 7.1 *Amendments to the Bylaws.*** These Bylaws can only be amended by the Society Administrator. However, the Board of Delegates of the Student Conference with approval from three-quarters of the student chapters present at an annual or virtual board meeting with a quorum of student chapters present can recommend amendments for consideration to the Society Administrator.
- 7.2 *Amendments to Policies and Procedures of Mid-Atlantic East Student Symposium.*** The Board of Delegates of the Student Conference will approve amendments to the Policies and Procedures of Student Symposium with an affirmative vote of three-quarters of the student chapters present at an annual or virtual board meeting with a

quorum of student chapters present, subject to the approval by the Society Administrator.