

Mailer 1- Student Chapter Registration & Mid-South Symposium Information

**2024 ASCE Mid-South Student Symposium
University of Tennessee - Martin
April 4, 5 and 6, 2024**

October 21, 2023

Dear ASCE Mid-South Student Chapters:

This is the first of three informational packets sent to each of the ASCE Student Chapters participating **2024 ASCE Mid-South Student Symposium**.

Please read through this information and forward copies to the appropriate members in your Student Chapter and team members for each of the teams competing at the student symposium. Enclosed you will find the following information:

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Receipt of this mailer should be confirmed by emailing the enclosed Mailer I Receipt Confirmation form by **October 30, 2023** to rwitmer@utm.edu. Please note the Student Chapter registration deadline is **November 30, 2023**. Student Chapter registration fee is \$300 (see page 4).

If you have any questions, feel free to contact me at my UT-Martin e-mail address: rwitmer@utm.edu
Please use the subject line: **ASCE Mid-South Symposium**

All symposium information such as events, mailers, spreadsheets, policies, rules, etc. will be emailed to the ASCE Student Chapter Advisors. Please pass this information along to anyone (Student Chapter Presidents, Practitioner Advisors, etc.) who would enjoy knowing about the symposium. I have found that parents are especially interested in attending. Please encourage your students to invite their parents. Additionally, alumni, sponsors, ASCE members... anyone interested in engaging/attending should receive these mailers from you. This is your chance to personally interact with these important people in your student's life.

We look forward to your participation in the 2024 ASCE Mid-South Student Symposium and providing an opportunity to engage with other student chapters and ASCE Region Leadership.

Sincerely,

Blake Johnson
Conference Co-Chair and President,
ASCE Student Chapter
University of Tennessee – Martin

Ray Witmer
Co-Chair, 2024 Mid-South Student Symposium

ASCE Student Symposium Website: <https://studentsymposium.asce.org/midsouth>
General symposium email address: rwitmer@utm.edu

Mailer I Receipt Confirmation

Email to: rwitmer@utm.edu before **October 30, 2023**

Please print or type, make a MSWord Doc or PDF and email back to me, Ray Witmer

School Name:

Student Chapter Name:

Faculty Advisor's Name:

Faculty Advisor's Phone Number:

Faculty Advisor's Email Address:

Student Contact's (i.e., Chapter President or Symposium Lead) Name:

Student Contact's Phone Number:

Student Contact's Email Address:

If there are additional contacts such as individual competition team leads and/or Faculty Advisors assigned to specific competitions, please list their information on a separate sheet.

If your student chapter plans to compete in the Student Steel Bridge Competition, please complete the **Student Steel Bridge Competition – ASCE Student Chapter Participation Form** by November 3, 2023. Completing this form is necessary in order to receive your SSBC stipend. Note that at the end of this form, you will be asked to upload the SSBC Intent and Eligibility Acknowledgement form. This form can be found at on the ASCE website: studentsymposium.asce.org/midsouth/competitions/.

Information you will need to complete the participation form: SSBC Faculty Advisor name and email address, team captain name and email address, school mailing address for stipend and awards.

This confirms that we have received Mailer I regarding the 2024 Mid-South Student Symposium

Upcoming Deadlines

October 30th	Mailer I Receipt Confirmation due from each student chapter, see page 2
November 3rd	Student Steel Bridge Participation Form due to AISC
November 3rd	Intent and Eligibility Acknowledgement Form due from each team intending to compete in a Society-wide Competition – <i>Concrete Canoe, Student Steel Bridge, Sustainable Solutions, UESI Surveying (one form is required for each competition)</i>
November 3rd	Concrete Canoe Preliminary Project Delivery Schedule and RFQ Pre-Qualification Form due (Upload to respective folder link provided by ASCE)
November 30th	Student <u>Chapter</u> Registration due to UTM, see page 4 (postmarked)
January 8, 2024	ASCE/UESI Surveying Competition Task 1A Mapping Project released to teams by 5:00pm EST in the ASCE UESI Surveying Competition Collaborate Site
January 15th	Mailer II sent to each student chapter
January 30th	Mailer II Receipt Confirmation due from each student chapter
February 1st	<u>ASCE Student Chapter Annual Reports</u> due by 11:59 pm EST to ASCE. (More information on Annual Reports can be found at https://www.asce.org/about-asce/annual-report . If you have questions on your Annual Report, email student@asce.org). <i>Submitting the ASCE Student Chapter Annual Report is an eligibility requirement to compete at the Student Symposia Competitions and to advance to Society-wide Competition Finals. See the eligibility requirements for details on the studentsymposium.asce.org/midsouth website</i>
February 1st	<u>ASCE Student Chapter Annual Dues</u> must be paid, as received by ASCE, no later than 11:59 p.m. EST. <i>Paying ASCE Student Chapter annual dues is an eligibility requirement to compete at the Student Symposia Competitions and to advance to Society-wide Competition Finals. See the eligibility requirements for details on the studentsymposium.asce.org/midsouth website.</i>
February 15th	<u>Student & Advisor</u> Registration due to UTM, see page 4 (postmarked)
February 16th	Concrete Canoe Project Proposal, Mix Design Sheets, and Materials Notebook due (Upload to respective folder link provided by ASCE)
February 26th	ASCE/UESI Surveying Competition Task 1A Projects due by 5:00 pm EST (Unique and secure link to be provided to each team from ASCE)
March 1st	Student Symposium Paper Competition (Daniel W. Mead) Submission due to rwitmer@utm.edu Please use the subject line: Daniel W. Mead Paper Your School Name
March 1st	Mailer III (final) sent to each student chapter.
March 15th	Mailer III Receipt Confirmation due from each student chapter
<u>TBA</u>	Final Date for Late Registrations
<u>TBA</u>	Hotel Reservations Cut-off
April 4th, 5th & 6th	2024 ASCE Mid-South Student Symposium

Student Chapter Registration and Student & Advisor Registration

Chapter Registration is due: November 30th, 2023. \$300/chapter

Please make checks payable to: **UTM ASCE Student Chapter**

Please send to:

Department of Engineering
Ray Witmer
137 Latimer-Smith Engineering and Science Building
203 Hurt Street
Martin, TN 28237

Note: If you have not made an estimate of your number of participating students and advisors and please do so by using the spreadsheet. Also, please use the spreadsheet to tell me the events in which you would like to participate. This will help me plan space usage (yes, we are small!!)

Student & Advisor Registration is due: February 15, 2024.

I'd like you to be sure of your student participation numbers, so you have until mid-February to recruit students to attend. \$60/(student & advisor). Information regarding student & advisor registration will be in Mailer II. Jen Upmeyer (ASCE) will provide a link to the on-line registration page. The on-line registration page also requires the student & advisor to sign a waiver.

Note that ASCE wants all attendees (not just the students and advisors) to sign the waiver. Scott Schiff (ASCE) will ensure that all students & advisors as well as attendees sign the waiver. Scott Schiff is the ASCE representative who will attend our Mid-South Symposium.

Mid-South Student Symposium Paper Competition

This is a mandatory paper submission and presentation for any student chapter participating in the 2024 ASCE Mid-South Student Symposium that wishes to be [eligible to advance to ASCE Society-wide competition finals and SSBC National Finals](#). Competitions **requiring** this include: [ASCE Concrete Canoe Competition](#), [ASCE Sustainable Solutions Competition](#), [ASCE UESI Surveying Competition](#), and [AISC/ASCE Student Steel Bridge Competition](#).

The ASCE Student Symposium Paper Competition emphasizes the importance of being able to write and present a paper as essential communication skills for all engineers and often necessary for advancement in your career.

Participation in the Student Symposium Paper Competition, including submission and presentation by a member of the of the ASCE Student Chapter, is a requirement to be eligible to advance to an ASCE Society-wide competition finals and SSBC National Finals.

Note that any papers/presentations created for any other competition do not count as an entry into the Student Symposium Paper Competition.

The topic for the ASCE Mid-South Student Symposium Paper Competition is **the same as the Daniel W. Mead Prize for Students**.

Submission deadline to UTM is: March 1st, 2024
Submission email is: rwitmer@utm.edu

The Mid-South paper topic is the same topic as the [Daniel W. Mead Prize for Students](#). However, the Mid-South Student Symposium Paper Competition and the Daniel W. Mead Prize for Students **are two separate competitions and must be submitted separately**.

The [Daniel W. Mead Prize for Students](#) is due March 1st and submitted to student@asce.org.

Eligibility for ASCE Student Symposium Competition

The following qualifications are required of all ASCE Student Chapters to compete at the Student Symposium Competitions:

An ASCE Student Chapter must be in good standing with ASCE and:

- a. Have paid their annual dues, as received by ASCE, **no later than the start of their Student Symposium.**
- b. Have submitted their student chapter's full Annual Report or EZ Annual Reporting Form **no later than February 1, 11:59 p.m. EST.**

Eligibility for ASCE Society-Wide Competition Finals

The following qualifications are required of all ASCE Student Chapters in order to advance to the ASCE Society-wide Competition Finals:

An ASCE Student Chapter must:

1. Be in good standing with ASCE:
 - a. Have paid their annual dues, as received by ASCE, **no later than February 1, 11:59 p.m. EST.**
 - b. Have submitted their student chapter's **full Annual Report, no later than February 1, 11:59 p.m. EST** and have received a minimum score of 25 points out of a possible 100. **Student Chapters that submit an EZ annual reporting form do not qualify** to advance on to competition finals; and
2. Attend and participate in their assigned Student Symposium as shown through their school's:
 - a. On-time attendance and active participation by a member of the ASCE Student Chapter at the Student Symposium Business Meeting.
 - b. Participation in the Student Symposium Paper Competition, including submission and presentation by a member of the ASCE Student Chapter. Note that any papers/presentations created for any other competition do not count as an entry into the Student Symposium Paper Competition.

Questions regarding eligibility should be directed to student@asce.org.

Competition Rules and Resources

Society-wide competition rules can be found at:

<https://www.asce.org/communities/student-members/conferences/rules>.

Student Chapter Resources Needed for Society Competitions and Events:

Please visit [ASCE Society-Wide Competition Rules & Regulations](#) (at the above website) to view the “2024 ASCE Student Symposium Society Competitions and Events - Student Chapter Resources Table”. This resource table outlines student chapter resources and time needed to compete in each of the Society-wide competitions, pilot competitions, and events. (Note that this is guidance and estimates. Student chapters should use their judgment and take their specific circumstances into account when planning and preparing for competitions.)

Local Competition Rules:

The T-Shirt Competition, Balsa Bridge Competition and Regional Surveying Competition Rules are emailed directly to the ASCE Student Chapter Advisors. These rules have been sent to the ASCE Student Chapter Advisors (as tabs on the spreadsheet) October 12, 2023. Note that the regional surveying rules are being finalized as the surveying company and the UT-Martin campus are in discussions as to the number and location of the survey monuments.

Symposium Schedule and Hotel Information

Schedule and Hotel Info will be emailed later. We will email a list of hotels, if any, that will give a room discount to symposium schools. Air B&B is also a good choice (thanks for the suggestion Scott!!)...my UT-Martin students did this last year at UT-Chatt.

I just checked...surprisingly there are many B&B's for quite reasonable prices in and around Martin!

Final Notes and Many Thanks!

Below is from ASCE:

Invitations to Student Symposia and ASCE Student Civil Engineering Championships/Society-wide Competition Finals are a privilege, not a right. Failure to act professionally can result in letters of reprimand, mandatory behavior management plans, and loss of invitations to further competition for individual institutions and/or entire conferences. Please note that the requirements for eligibility for Society-wide competition finals are more stringent than the requirements for participation at the student symposia competitions.

Below is from me:

Thanks to Jen Upmeyer (ASCE) for taking care of our Mid-South web page! Also, her skill in preparing the boiler plate mailer is invaluable. When you host your symposium, you will know what a great resource she is!

Thanks to Scott Schiff (ASCE) for attending our Symposium and being our 'waiver police'! Also, his suggestions are great!! Many of his suggestions are sprinkled throughout this mailer.