



MAILER 2

Pacific Southwest Student Symposium 2023



HOSTED BY:
California State University, Northridge
March 23-25, 2023

Mailer 2 - Student Registration and Symposium Information



2023 ASCE Pacific Southwest Student Symposium

Hosted By: California State University, Northridge

March 23 – March 25, 2023

January 27, 2023

Dear ASCE Student Chapter of the Pacific Southwest Student Conference:

This is your **2023 ASCE Pacific Southwest Student Symposium Mailer II**, the second of three packets to be sent to each of the participating ASCE Student Chapters in our Student Conference. In addition, you can find information on the schedule, competitions, hotel bookings, registration, and location addresses on our [student symposium website](#).

Please carefully read through this packet and forward copies to the appropriate members in your Student Chapter (team captains, individual team members, etc.). Do not delete this mailer as information given within may not be repeated in subsequent mailers. Enclosed you will find the following information:

- Receipt confirmation,
- Upcoming deadlines,
- Individual registration information,
- Liability waiver and information
- Tentative student symposium schedule,
- Competition resource table and link to rules,
- ASCE Pop-up Leadership Workshops information,
- ASCE Competition Eligibility Requirements,
- Student Symposium Paper Competition information, and
- Hotel information.

Receipt of this mailer should be confirmed by January 30, 2023. Please note the individual registration deadline is February 10, 2023.

If you have any questions, feel free to contact us at the e-mail address:
csun.asce.psws2023@gmail.com.

We look forward to your participation in the 2023 ASCE Pacific Southwest Student Symposium and providing an opportunity to engage with other student chapters and ASCE Region Leadership.

Sincerely,

Mario Mazed
2023 Pacific Southwest Student Symposium Chair

Adrian Scott Blaha
President, CSUN ASCE Student Chapter

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Mailer 2 Receipt Confirmation

Email to: csun.asce.psws2023@gmail.com by January 30, 2023

Student Chapter Name:

School Name:

Faculty Advisor's Name:

Faculty Advisor's Phone Number:

Faculty Advisor's Email Address:

Student Contact's (i.e., Chapter President or designate) Name:

Student Contact's Phone Number:

Student Contact's Email Address:

This confirms that we have received Mailer II regarding the 2023 ASCE Pacific Southwest Student Symposium.

If your student chapter plans to compete in the Student Steel Bridge Competition, please complete the [Student Steel Bridge Competition – ASCE Student Chapter Participation Form](#) as soon as possible if you haven't already done so. Completing this form is necessary in order to receive your SSBC team stipend.

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Upcoming Deadlines

Fall timeframe	Timber-Strong Design Build SM teams must all compete the Ladder Training Safety online course and submit certification of completion to Cerberus before project work begins.
January 9th	Surveying Competition Task 1A Mapping Project released to teams by 5:00pm, EST in the ASCE UESI Surveying Competition Collaborate Site
January 16th	Timber-Strong Design Build SM Competition Phase One Project deliverables due. <i>(Unique and secure link to be provided to each team from ASCE)</i>
January 27th	Mailer II sent to each student chapter <i>(Tentative schedule, waiver information, hotel information)</i>
January 30th	Mailer II Receipt Confirmation due from each student chapter
February 1st	ASCE Student Chapter Annual Reports due by 11:59 pm EST to ASCE. <i>(More information on Annual Reports can be found here. If you have questions on your Annual Report, email student@asce.org)</i>
February 1st	ASCE Student Chapter annual dues must be paid, as received by ASCE, no later than 11:59 p.m. EST.
February 3rd	Timber-Strong Design Build SM Competition Phase Two Project deliverables due. <i>(Teams to use the same unique link that was provided for Phase One Project deliverables)</i>
February 8th	Completed liability waiver due (uploaded into Cerberus)
February 8th	Attendee Registration Form due (PSWS Website)
February 10th	Attendee Registration Payment due (postmark date if mailing)
February 17th	Concrete Canoe Project Proposal and MTDS Addendum due <i>(Upload to respective folder link provided by ASCE)</i>
February 22nd	Late Registration: Completed liability waiver due (uploaded into Cerberus)
February 22nd	Late Registration: Attendee Form due (PSWS Website)
February 24th	Late Registration: Attendee Payment due (postmark date if mailing)

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Upcoming Deadlines continued

February 24th	GeoWall Report Due (submit to: CSUN.ASCE.PSWS2023@gmail.com)
February 27th	Surveying Competition Task 1A Projects due by 5:00pm EST (<i>Unique and secure link to be provided to each team from ASCE</i>)
March 1st	Student Symposium Paper Competition Submission due to CSUN.ASCE.PSWS2023@gmail.com
March 1st	Sustainable Solutions Competition Technical Design Proposal, Envision Checklist, Public Outreach Poster, Sketchup files due (<i>Unique and secure link to be provided to each team from ASCE</i>)
March 3rd	Timber-Strong Design Build SM Phase Three Project deliverables due (Teams to use the same unique link that was provided for Phase One Project deliverables)
March 5th	Mailer III Receipt Confirmation due from each student chapter (<i>Final schedule, waiver information, safety protocols, maps, final reminders</i>)
March 10th	Environmental Design Competition Report Due (submit to: CSUN.ASCE.PSWS2023@gmail.com)
<u>February 24th</u>	Final Date for Late Registrations
<u>Visit PSWS website</u>	Hotel Reservations Cut-off
<u>March 23 - 25</u>	2023 ASCE Pacific Southwest Student Symposium

**If your school is no longer participating in a competition, please contact
CSUN.ASCE.PSWS2023@GMAIL.COM ASAP.**

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Student Registration Information

Student Registration process is comprised of 3 steps.

1. INDIVIDUAL REGISTRATION FORM:

- a. Found at PSWS Website. <https://studentsymposium.asce.org/pacificsouthwest/registration/>
- b. Regular registration due **February 8, 2023**
- c. Late registration due **February 22, 2023**

2. INDIVIDUAL REGISTRATION LIABILITY WAIVER:

- a. Found on page 7 & 8 of this Mailer 2
- b. Submission link can be found on page 8 of this mailer
- c. Regular registration due **February 8, 2023**
- d. Late registration due **February 22, 2023**

3. INDIVIDUAL REGISTRATION PAYMENT:

- a. Regular Registration **\$165 per person**
 - i. Each school is responsible for collecting funds from attendees and making the payment in the form of ONLY ONE check before **February 10, 2023**.
- b. Late Registration **\$185 per person**
 - i. If Individual Registration Forms are submitted after **February 8, 2023**, or if payment is not received by **February 10, 2023**, Schools must pay the Late Registration Fee. **No exceptions will be made.**
- c. **Make check payable to CSUN American Society of Civil Engineers**
Attn: Mario Mazed
American Society of Civil Engineers
18111 Nordhoff St.
Northridge, CA 91330-8347

If your chapter is not participating in the 2023 ASCE Pacific Southwest Student Symposium, please email CSUN.ASCE.PSWS2023@GMAIL.COM

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Liability Waiver Information

All competition participants, whether participating in a Society-wide or local competition, **must** complete the waiver prior to participating in the symposium. If a waiver is not completed, a participant may be ineligible to compete as a team member in the competitions.

Instructions:

Save your completed, signed waiver with the following naming convention:

University – Last Name First Name – 2023

Ex. ASCE University – Smith John – 2023

Upload your completed waiver to your Student Symposium liability waivers folder in Cerberus. [Click here](#) for that folder.

If the waiver isn't received, you may be ineligible to compete as a team member in your competition.

Instructions:

Save your completed, signed waiver with the following naming convention:

University – Last Name First Name – 2023

Ex. ASCE University – Smith John – 2023

Upload your completed waiver to your Student Symposium liability waivers folder in Cerberus. [Click here](#) for that folder.

<https://upload.asce.org/public/folder/IBODtidt10OayKCPDOFMpg/Pacific%20Southwest>

If the waiver isn't received, you may be ineligible to compete as a team member in your competition.

2023 ASCE Student Symposium Waiver of Liability

A signed copy of this waiver is required for each competition participant or attendee.

In consideration of my participation in one or more student competitions at a 2023 ASCE Student Symposium (the "Competition(s)"), to the fullest extent permitted by law: I, _____ hereby release the American Society of Civil Engineers, the American Institute of Steel Construction, The American Wood Council, Simpson Strong-Tie Inc., The APA – The Engineered Wood Association, the host university(ies), and their respective employees, officers, affiliates, agents or representatives (hereafter, "Released Parties"), from, and waive any and all claims which I may have against them at any time with respect to, liability arising from property damage or personal injury, including without limitation permanent disability, paralysis, or loss of life, which I may suffer or incur in participating in or traveling to or from the Competition(s).

I am fully aware of the risks inherent in my participation in and preparation for the Competition(s), which may include but are not limited to injuries or loss caused by physical activity; use of tools, equipment, or machinery; hazardous weather, land, water, environmental, or structural conditions; actions of myself or other participants; slips, falls, collisions, or any other accident; or any other risk or danger. I acknowledge my voluntary participation in the Competition(s) with full knowledge and acceptance of the risks involved, and I assume complete responsibility for my safety and well-being.

In connection with my participation in the Competition(s), I will comply with all Covid-related safety protocols and requirements imposed by my university, the host university, and all applicable government authorities and agree to follow best practices including but not limited to restricting the size of gatherings, social distancing, and use of masks. I acknowledge, however, that an inherent risk of exposure to Covid-19 exists anywhere other people are present, and even precautionary measures such as masking and social distancing cannot eliminate this risk. I assume all such risk arising from my travel to and/or participation in the Competition(s).

Further, I agree that the Released Parties may use for publicity, advertising or promotional purposes, my name and any photographs, videotapes, films, recordings, and other images of me participating in the Competition(s), without compensation, obligation, or liability to me.

The foregoing release, waiver and agreement, shall be binding upon me, and my heirs, executors, personal representatives and assigns.

Acknowledgement of Responsibility:

- I consent to medical treatment in the event of injury, accident and/or illness during the event, but I understand that the Released Parties undertake no obligation to do so and I hereby waive, release, and covenant not to sue Released Parties from any and all losses relating to deciding to seek, or not seek, medical treatment. I understand and agree that I will accept responsibility for any medical bills, including co-payments and deductibles.

- I understand and agree that by signing this agreement I am releasing to the maximum extent permitted by law any right to make any claim, now or in the future, for damages or any other relief against a Released Party even if the claim arises from an injury or damage caused, or alleged to have been caused, by the negligence of such Release Party.
- In the event that while participating in this activity I cause harm to another person or another person's property, I accept sole responsibility for my actions.

_____ **I have read and understood this Waiver and Release of Liability and agree to its terms.**

I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. BY SIGNING THIS AGREEMENT I SIGNIFY THAT I AM AWARE THAT THIS IS A RELEASE OF LIABILITY, A PROMISE NOT TO SUE, AND A CONTRACT BETWEEN ME AND THE RELEASED PARTIES. I SIGN THIS FREELY AND INTEND IT TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW.

Signature: _____ Date: _____

University Name: _____

Emergency Contact Name: _____ Emergency Contact Phone: _____

Signature of Parent required for participants under the age of 18.

If Participant is under 18 years of age:

I am the parent or legal guardian of the Participant. I understand the legal consequences of signing this document, including (a) releasing the Released Parties from all liability on my and the Participant's behalf, (b) promising not to sue on my and the Participant's behalf, (c) and assuming all risks of the Participant's participation in the Competition. I allow Participant to participate in this Activity. I understand that I am responsible for the obligations and acts of Participant as described in this document. I agree to be bound by the terms of this document.

I have read this document, and I am signing it freely. No other representations concerning the legal effect of this document have been made by me.

Signature of Minor Participant's Parent/Guardian: _____ Date: _____

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Tentative Student Symposium Schedule

Wednesday March 22, 2023

EVENT	TIME	LOCATION
Student Chapter Check-In	4:00 PM-6:00 PM	TBD
ASCE Pop-Up Leadership Workshop	6:00 PM-7:00 PM	TBD

Thursday March 23, 2023

EVENT	TIME	LOCATION
Concrete Canoe Display Setup	6:00 AM-8:00 AM	South University Library Lawn
Concrete Display	8:00 AM-12:00 PM	South University Library Lawn
Scavenger Hunt	8:00 AM (All-Day)	CSUN Campus
Steel Bridge Registration	8:00 AM-10:00 AM	Parking Lot
Steel Bridge Aesthetics Set-Up	8:00 AM-10:00 AM	Parking Lot
Geowall Presentations	8:00 AM-10:00 AM	Johnson Auditorium
Sustainability Captains Meeting	8:00 AM-10:00 AM	Jacaranda Conference Room
Environmental Design Competition	9:00 AM-2:00 PM	Parking Lot
Surveying Competition	9:00 AM-4:00 PM	North University Library Lawn
Basketball	9:00 AM-4:00 PM	SRC MatArena
Ultimate Frisbee	9:00 AM-4:00 PM	SRC Soccer Field
Steel Bridge Aesthetics Judging	10:00 AM-12:00 PM	Parking Lot
Career Fair	10:00 PM-2:00 PM	Matador Square
Sustainability Competition	10:30 AM-2:30 PM	Jacaranda Conference Room
Geowall Captains Meeting	10:30 AM-12:30 PM	Johnson Auditorium
Lunch	11:00 AM-1:00 PM	TBD
Concrete Canoe Presentations	12:00 PM-4:00 PM	Jacaranda Conference Room
Environmental Presentation	12:30 PM-4:30 PM	Jacaranda Conference Room
Timber Captains Meeting	1:00 PM-3:00 PM	Johnson Auditorium
Steel Bridge Captains Meeting	1:00 PM-3:00 PM	Jacaranda Conference Room
ASCE Pop-Up Leadership Workshop	1:30 PM-2:30 PM	TBD
Concrete Canoe Captains Meeting	4:00 PM-6:00 PM	Jacaranda Conference Room
Steel Bridge Judge Training	4:00 PM-6:00 PM	Jacaranda Conference Room
Faculty Advisor Dinner	6:30 PM-8:30 PM	TBD

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Tentative Student Symposium Schedule

Friday March 24, 2023		
EVENT	TIME	LOCATION
Concrete Canoe Races	7:00 AM-5:00 PM	Lake
Environmental Presentation	8:00 AM-12:00 PM	Lake
Geowall Competition	9:00 AM-2:00 PM	Lake
Tug-of-War	10:00 AM-2:00 PM	Lake
Lunch	11:00 AM-1:00 PM	Lake
Kan-Jam	12:00 PM-2:30 PM	Lake
Impromptu	2:30 PM-5:00 PM	Lake
Scavenger Hunt (Lake Edition)	7:00 AM-All Day	Lake

Saturday March 25, 2023		
EVENT	TIME	LOCATION
Steel Bridge main Competiton	8:00 AM-4:00 PM	Parking Lot
Technical Paper Presentations	8:00 AM-4:00 PM	Johnson Auditorium
Timber Design Build	8:00 AM-2:00 PM	F5 Parking Lot
Transportation Presentations	8:00 AM-12:00 PM	TBD
Surveying Presentations	8:00 AM-12:00 PM	Jacaranda Conference Room
DeCADthalon	8:00 AM-12:00 PM	Jacaranda Lab
Beach Volleyball	8:00 AM-3:00 PM	CSUN Beach Courts
Soccer	8:00 AM-3:00 PM	SRC Field
Mystery Event	8:00 AM-3:00 PM	SRC MatArena
Construction Institute Competition	8:00 AM-12:00 PM	Jacaranda Classroom
Scavenger Hunt	(Due at 4:00 PM)	CSUN Campus
Lunch	11:00 AM-1:00 PM	TBD
ASCE Pop-Up Leadership Workshop	12:30 PM-1:30 PM	TBD
Business Meeting	1:30 PM-4:00 PM	TBD
Closing Banquet	6:00 PM - 11:00 PM	Blomgren Ranch

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Competition Resources Table and Rules Links

Student Chapter Resources Needed for Society Competitions and Events

Please visit [ASCE Society-wide Competition Rules & Regulations](#) to view the “*Student Chapter Resources Needed for Society Competitions and Events*” table. This resource table outlines student chapter resources and time needed to compete in each of the Society-wide competitions, pilot competitions, and events. (Note that this is guidance and estimates. Student chapters should use their judgment and take their specific circumstances into account when planning and preparing for competitions.)

Society-wide competition rules can be found at:

<https://www.asce.org/communities/student-members/conferences/rules>.

The Society-wide and Society pilot competitions being hosted at the Pacific Southwest Student Symposium are:

- ASCE Concrete Canoe Competition
 - AISC/ASCE Student Steel Bridge Competition
 - ASCE Sustainable Solutions Competition
 - ASCE/UESI Surveying Competition
 - ASCE Construction Institute Student Symposium Competition (Pilot)
 - Timber-Strong Design Build Competition (Pilot)
-

Local Competition Rules can be found at:

<https://studentsymposium.asce.org/pacificsouthwest/competitions/>

- Student Symposium Paper Competition (Participation is a requirement for advancement to Society-wide competition finals and SSBC National Finals.)
- GeoWall
- DeCADthlon
- Environmental Design Competition
- Transportation Design Competition

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ASCE Pop-Up Leadership Workshops

Don't miss the ASCE Pop-Up Leadership Shops hosted by the ASCE Committee on Student Members. Students will come away with knowledge about how to lead, the nuts and bolts of running a student chapter, and the professional skills needed to succeed now and after graduation.

- Workshop #1 – Wednesday March 22, 2023, 6:00 PM – 7:00 PM
- Workshop #2 – Thursday March 23, 2023, 1:30 PM – 2:30 PM
- Workshop #3 – Saturday March 25, 2023, 12:30 PM – 1:30 PM

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ASCE Competition Eligibility Requirements

Competitions that advance to an ASCE Society-wide Competitions Finals include: ASCE Concrete Canoe Competition, ASCE Innovation Contest, ASCE Sustainable Solutions Competition, and ASCE UESI Surveying Competition.

The AISC/ASCE Student Steel Bridge Competition advances to the SSBC National Finals and follows the eligibility requirements below. See SSBC Rules for more information.

Invitations to Student Symposia and ASCE Student Civil Engineering Championships/Society-wide Competition Finals are a privilege, not a right. Failure to act professionally can result in letters of reprimand, mandatory behavior management plans, and loss of invitations to further competition for individual institutions and/or entire conferences.

Eligibility for Student Symposium Competition

The following qualifications are required of all ASCE Student Chapters to compete at the Student Symposia Competitions:

An ASCE Student Chapter must:

1. Be in good standing with ASCE:

- a. Have paid their annual dues, as received by ASCE, **no later than February 1, 11:59 p.m. EST**
- b. Have submitted their student chapter's full Annual Report or EZ Annual Reporting Form **no later than February 1, 11:59 p.m. EST**

Eligibility for ASCE Society-wide Competition Finals

The following qualifications are required of all ASCE Student Chapters in order to advance to the ASCE Society-wide Competition Finals:

An ASCE Student Chapter must:

1. Be in good standing with ASCE:

- a. Have paid their annual dues, as received by ASCE, **no later than February 1, 11:59 p.m. EST**
- b. Have submitted their student chapter's **full Annual Report**, **no later than February 1, 11:59 p.m. EST** **and have received a minimum score of 40 points out of a possible 100.** **Student Chapters that submit an EZ annual reporting form do not qualify** to advance on to competition finals; and

2. Attend and participate in their assigned Student Symposium as shown through their school's:

- a. On-time attendance and active participation by a member of the ASCE Student Chapter at the Student Symposium Business Meeting
- b. Participation in the Student Symposium Paper Competition, including submission and presentation by a member of the ASCE Student Chapter. Note that any papers/presentations created for any other competition do not count as an entry into the Student Symposium Paper Competition.

Questions regarding eligibility should be directed to student@asce.org.

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Student Symposium Paper Competition (mandatory)

This is a mandatory paper submission and presentation for any student chapter participating in the 2023 ASCE Pacific Southwest Student Symposium that wishes to be eligible to advance to ASCE Society-wide competition finals and SSBC National Finals. Competitions **requiring** this include: ASCE Concrete Canoe Competition, ASCE Innovation Contest, ASCE Sustainable Solutions Competition, ASCE UESI Surveying Competition, and AISC/ASCE Student Steel Bridge Competition.

The ASCE Student Symposium Paper Competition emphasizes the importance of being able to write and present a paper as essential communication skills for all engineers and often necessary for advancement in your career.

Participation in the Student Symposium Paper Competition, including submission and presentation by a member of the of the ASCE Student Chapter, is a requirement to be eligible to advance to an ASCE Society-wide competition finals and SSBC National Finals.

Note that any papers/presentations created for any other competition do not count as an entry into the Student Symposium Paper Competition.

The topic for the ASCE Pacific Southwest Student Symposium Paper Competition is:

Submission deadline: **March 1, 2023**

Submission email/link: CSUN.ASCE.PSWS2023@gmail.com

This topic is the same topic as the Daniel W. Mead Prize for Students. However, the Student Symposium Paper Competition and the Daniel W. Mead Prize for Students are two separate competitions and must be submitted separately. The Student Symposium Paper Competition paper is due March 1, 2023, and submitted to CSUN.ASCE.PSWS2023@gmail.com. The Daniel W. Mead Prize for Students is due March 1st and submitted to student@asce.org.

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Hotel Block Information

All information pertaining to hotel block can be found on our [symposium website](#).

END OF MAILER 2