

Mailer 1- Student Chapter Registration & Symposium Information



2024 ASCE Rocky Mountain Student Symposium University of Wyoming April 18-20, 2024

October 21, 2023

Dear ASCE Student Chapter of the Rocky Mountain Student Conference:

This is your **2024 ASCE Rocky Mountain Student Symposium** Mailer I, the first of three informational packets to be sent to each of the participating ASCE Student Chapters in our Student Conference.

Please carefully read through this information and forward copies to the appropriate members in your Student Chapter and team members for each of the teams competing at the student symposium. Do not delete this mailer as information given within may not be repeated in subsequent mailers. Enclosed you will find the following information:

- [Receipt confirmation](#),
- [Upcoming deadlines](#),
- [Student chapter registration form](#),
- [Student Symposium Paper Competition information](#),
- [ASCE competition eligibility requirements](#),
- [Competition rules and resources](#)
- [Tentative student symposium schedule/plans](#), and
- [Hotel accommodations/information](#).

Receipt of this mailer should be confirmed by filling out the Google form by October 30, 2023. Please note the school registration deadline is December 1st, 2023.

If you have any questions, feel free to contact us at the student symposium e-mail address: asceuwyo@gmail.com. All symposium information such as events, mailers, policies, rules, etc. will be posted on our website: <https://studentsymposium.asce.org/rocky-mountain/chapter-registration/>

We look forward to your participation in the 2024 ASCE Rocky Mountain Symposium and providing an opportunity to engage with other student chapters and ASCE Region Leadership.

Sincerely,

Logan Potter / Keith Tuttle
President, ASCE Student Chapter
University of Wyoming

Shawn Griffiths
Chair, 2024 Rocky Mountain Student Symposium

ASCE Student Symposium Website: <https://studentsymposium.asce.org/rocky-mountain/>

General symposium email address: asceuwyo@gmail.com

RECEIPT CONFIRMATION

Fill out the Google form using the link below before October 30, 2023 to confirm receipt of Mailer 1

<https://forms.gle/YpZE7o5aQXpYdEbo7>

If your student chapter plans to compete in the Student Steel Bridge Competition, please complete the [Student Steel Bridge Competition – ASCE Student Chapter Participation Form](#) by November 3, 2023. Completing this form is necessary in order to receive your SSBC stipend. Note that at the end of this form, you will be asked to upload the SSBC Intent and Eligibility Acknowledgement form. This form can be found on the ASCE website [here](#).

Information you will need to complete the participation form:

- SSBC Faculty Advisor name and email address,
- team captain name and email address
- and school mailing address for stipend and awards.

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UPCOMING DEADLINES



October 30th	Mailer I Receipt Confirmation due from each student chapter
November 3rd	Student Steel Bridge Participation Form due
November 3rd	Intent and Eligibility Acknowledgement Form due from each team intending to compete in a Society-wide or Society Pilot Competition – <i>Concrete Canoe, Student Steel Bridge, Sustainable Solutions, Surveying, Construction Institute, Timber-Strong and 3D Printing.</i> <i>(one form is required for each competition)</i>
November 3rd	Concrete Canoe Preliminary Project Delivery Schedule and RFQ Pre-Qualification Form due
Fall timeframe	Each Timber-Strong Design Build team member who is a builder must complete the Ladder Training Safety online course and submit certification of completion to Cerberus before project work begins. <i>(Unique and secure link to be provided to each team from ASCE)</i>
December 1st	Student Chapter Registration due (postmarked)
January 8, 2024	Surveying Competition Task 1A I Mapping Project released to teams by 5:00pm EST in the ASCE UESI Surveying Competition Collaborate Site
January 22nd	Mailer II sent to each student chapter
January 26th	Timber-Strong Design Build Phase One Project deliverables are due. <i>(Unique and secure link to be provided to each team from ASCE)</i>
January 30th	Mailer II Receipt Confirmation due from each student chapter
February 1st	ASCE Student Chapter Annual Reports due by 11:59 pm EST to ASCE. <i>(More information on Annual Reports can be found here. If you have questions on your Annual Report, email student@asce.org). Submitting the ASCE Student Chapter Annual Report is an eligibility requirement to compete at the Student Symposia Competitions and to advance to Society-wide Competition Finals. See the eligibility requirements for details.</i>
February 1st	ASCE Student Chapter annual dues must be paid, as received by ASCE, no later than 11:59 p.m. EST. <i>Paying ASCE Student Chapter annual dues is an eligibility requirement to compete at the Student Symposia Competitions and to advance to Society-wide Competition Finals. See the eligibility requirements for details.</i>

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Upcoming Deadlines continued



- February 1st** ASCE Construction Institute Student Symposium Competition Team Form due. Links to the form will be sent from ASCE to team captains and faculty advisors per information provided on intent forms.
- February 16th** Attendee Registration due (postmark date if mailing)
- February 16th** Concrete Canoe Project Proposal, Mix Design Sheets, and Materials Notebook due
(Upload to respective folder link provided by ASCE)
- February 23rd** Timber-Strong Design Build Phase Two Project deliverables due. *(Unique and secure link to be provided to each team from ASCE)*
- February 26th** Surveying Competition Task 1A Projects due by 5:00pm EST
(Unique and secure link to be provided to each team from ASCE)
- February 28th** Student Symposium Paper Competition Submission due (tech and non tech) to asceuwyo@gmail.com, in the subject line, please include your chapter name and "tech" or "non-tech".
- March 1st** Mailer III (final) sent to each student chapter.
- March 1st** Timber-Strong Design Build Phase Three Project deliverables due.
(Unique and secure link to be provided to each team from ASCE)
- April 4th** Timber-Strong Design Build - All Change Orders and final submittals uploaded to ASCE's Cerberus ftp server
(Unique and secure link to be provided to each team from ASCE)
- March 8th** Mailer III Receipt Confirmation due from each student chapter
- March 17th** Sustainable Solutions Competition Technical Design Proposal, Envision Checklist and Criteria Justification, Public Outreach Poster, and Sketchup files due
(Unique and secure link to be provided to each team from ASCE)
- April 11th** Timber-Strong Design Build - All Change Orders and final submittals uploaded to ASCE's Cerberus ftp server
(Unique and secure link to be provided to each team from ASCE)
- April 18th Final Date for Late Registrations
- April 18th-20th 2024 ASCE Rocky Mountain Student Symposium

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STUDENT CHAPTER REGISTRATION

Chapter Registration is due before December 1st 2023.

Please visit our symposium website at <https://studentsymposium.asce.org/rocky-mountain/> to register your chapter for the 2024 ASCE Rocky Mountain Student Symposium.

Chapter Registration is \$200 per chapter. Registration form (online) and payment are due by December 1st, 2023.

Make check payable to: ASCE UW Student Chapter

Attn: Shawn Griffiths/Symposium
DEPT 3295
1000 E University Ave.
Laramie, WY, 82071

OR

VENMO: ASCEUWYO23

In “What is this for?” please type, ASCE RM Conf. Reg.

If your chapter is not participating in the 2024 ASCE Rocky Mountain Student Symposium, please email asceuwyo@gmail.com

Click [here](#) to complete the Student Chapter Registration Form.

STUDENT SYMPOSIUM PAPER COMPETITION ([ELIGIBILITY REQUIREMENT](#))

This is a mandatory paper submission and presentation for any student chapter participating in the 2024 ASCE Rocky Mountain Student Symposium that wishes to be [eligible to advance to ASCE Society-wide competition finals and SSBC National Finals](#). Competitions **requiring** this include: **ASCE Concrete Canoe Competition, ASCE Sustainable Solutions Competition, ASCE UESI Surveying Competition, and AISC/ASCE Student Steel Bridge Competition.**

The ASCE Student Symposium Paper Competition emphasizes the importance of being able to write and present a paper as essential communication skills for all engineers and often necessary for advancement in your career.

Participation in the Student Symposium Paper Competition, including submission and presentation by a member of the of the ASCE Student Chapter, is a requirement to be eligible to advance to an ASCE Society-wide competition finals and SSBC National Finals.

Note that any papers/presentations created for any other competition do not count as an entry into the Student Symposium Paper Competition.

The topic for the ASCE Rocky Mountain Student Symposium Paper Competition is the non-technical paper: [Daniel W. Mead Prize for Students](#)

Non-technical paper

Submission deadline: **February 28th**

Submission email/link: asceuwyo@gmail.com

In email subject line please include: [SCHOOLNAME MEAD](#) (i.e. UnivWyo_mead)

The topic and rules for the non-technical paper is the same topic as the [Daniel W. Mead Prize for Students](#). However, the Student Symposium Paper Competition and the Daniel W. Mead Prize for Students are two separate competitions and **must be submitted separately**. The Student Symposium Paper Competition paper is due Feb 28th and submitted to asceuwyo@gmail.com. The [Daniel W. Mead Prize for Students](#) is due March 1st and submitted to student@asce.org.

ASCE SOCIETY-WIDE COMPETITION ELIGIBILITY REQUIREMENTS

Competitions that advance to an ASCE Society-wide Competitions Finals include: ASCE Concrete Canoe Competition, ASCE Sustainable Solutions Competition, and ASCE UESI Surveying Competition. The AISC/ASCE Student Steel Bridge Competition advances to the SSBC National Finals and follows the eligibility requirements below. See [SSBC Rules](#) for more information.

Invitations to Student Symposia and ASCE Student Civil Engineering Championships/Society-wide Competition Finals are a privilege, not a right. Failure to act professionally can result in letters of reprimand, mandatory behavior management plans, and loss of invitations to further competition for individual institutions and/or entire conferences. Please note that the requirements for eligibility for Society-wide competition finals are more stringent than the requirements for participation at the student symposia competitions.

Eligibility for Student Symposium Competition

The following qualifications are required of all ASCE Student Chapters to compete at the Student Symposia Competitions:

An ASCE Student Chapter must:

1. Be in good standing with ASCE:

- a. Have paid their annual dues, as received by ASCE, **no later than the start of their Student Symposium.**
- b. Have submitted their student chapter's full Annual Report or EZ Annual Reporting Form **no later than February 1, 11:59 p.m. EST.**

Eligibility for ASCE Society-wide Competition Finals

The following qualifications are required of all ASCE Student Chapters in order to advance to the ASCE Society-wide Competition Finals:

An ASCE Student Chapter must:

1. Be in good standing with ASCE:

- a. Have paid their annual dues, as received by ASCE, **no later than February 1, 11:59 p.m. EST.**
 - b. Have submitted their student chapter's **full Annual Report**, **no later than February 1, 11:59 p.m. EST** and have received a minimum score of 25 points out of a possible 100. **Student Chapters that submit an EZ annual reporting form do not qualify** to advance on to competition finals; and
2. Attend and participate in their assigned Student Symposium as shown through their school's:
 - a. On-time attendance and active participation by a member of the ASCE Student Chapter at the Student Symposium Business Meeting.
 - b. Participation in the Student Symposium Paper Competition, including submission and presentation by a member of the ASCE Student Chapter. Note that any papers/presentations created for any other competition do not count as an entry into the Student Symposium Paper Competition.

Questions regarding eligibility should be directed to student@asce.org.

COMPETITION RULES AND RESOURCES

Society-wide competition rules can be found at:

<https://www.asce.org/communities/student-members/conferences/rules>.

Student Chapter Resources Needed for Society Competitions and Events

Please visit [ASCE Society-wide Competition Rules & Regulations](#) to view the “2024 ASCE Student Symposium Society Competitions and Events - Student Chapter Resources Table”. This resource table outlines student chapter resources and time needed to compete in each of the Society-wide competitions, pilot competitions, and events. (Note that this is guidance and estimates. Student chapters should use their judgment and take their specific circumstances into account when planning and preparing for competitions.)

Local Competition Rules:

Technical paper

Technical Symposium Paper Competition (participation in this competition is optional and not required for advancement to Society-wide competition finals and SSBC National Finals. However participation in the non-tech paper [Mead] is required for advancement to Society-wide competition finals and SSBC National Finals)

Submission deadline is: **February 28th**

Submission email/link is: asceuwyo@gmail.com

In email subject line please include: SCHOOLNAME technical (i.e. UnivWyo technical)

The technical paper can be written about a topic of the author’s choice and should have a length of 2000 words or less. The final score will be weighted 50% for the paper, and 50% for the presentation. A rubric for the final scoring of the paper and presentation is attached.

2024 Rocky Mountain Region Competitions	
ASCE Concrete Conoe competition	may advance to nationals
AISC/ASCE Steel Bridge competition	may advance to nationals
ASCE/UESI Suveying competition	may advance to nationals
Non-tech paper (Daniel Mead paper), required for advancement	no, but must complete to advance
ASCE Sustainable Solutions competition	may advance to nationals
Technical paper, not required for advancment, details to come	no advancement opportunity
Mystery Design (show up and participate), details to come	no advancement opportunity
Timber Strong Design Build Competition (pilot)	no advancement opportunity

TENTATIVE SYMPOSIUM SCHEDULE & HOTEL INFORMATION

Tentative Schedule

Schedule being developed, stay tuned

Hotel Information

Laramie is a small town (approx. 30,000 people) with a number of hotels as shown below. Laramie is small enough that travel by vehicle to and from the Rochelle Gateway Center should not require more than 10 minutes no matter what hotel is chosen. **HOWEVER**, hotels fill quickly and if they are not booked in advance they may fill to capacity. You are recommended to book hotels as soon as possible to ensure that you and your team will not have to commute from Cheyenne (which is the next closest city, a 50-minute drive to Laramie)

List of hotels available in Laramie	Proximity to conference center
Hilton Garden Inn	0.02 miles (Across the street)
Holiday Inn	0.6 miles
Hampton Inn and Suites	1.0 miles
AmericInn	1.9 miles
Days Inn	3.7 miles
Quality Inn	0.8 miles
Motel 6	3 miles
Budget inn	3 miles
Motel 8	3 miles
Travelodge	3 miles
Super 8	3.7 miles
Best Western Inn and Suites	3.7 miles
Econo Lodge	3.7 miles
Fairfeild Inn and Suites	3.7 miles
Comfort Inn and Suites	3.7 miles
America's Best Value Inn	3.2 miles