

# Mailer 2 - Student Registration and Symposium Information



## 2024 ASCE Upstate New York-Canada Student Symposium Rensselaer Polytechnic Institute April 11-13, 2024

January 16, 2024

Dear ASCE Student Chapter of the Upstate New York-Canada Student Conference:

This is your **2024 ASCE Upstate New York-Canada Student Symposium Mailer II**, the second of three packets to be sent to each of the participating ASCE Student Chapters in our Student Conference. In addition, you can find information on the schedule, competitions, hotel bookings, registration, and location addresses on our [student symposium website](#).

Please carefully read through this packet and forward copies to the appropriate members in your Student Chapter (team captains, individual team members, etc.). Do not delete this mailer as information given within may not be repeated in subsequent mailers. Enclosed you will find the following information:

- [Receipt confirmation](#),
- [Individual registration information](#),
- [Upcoming deadlines](#),
- [Tentative student symposium schedule](#),
- [Tentative presentation schedules](#),
- [Competition resource table and link to rules](#),
- [ASCE competition eligibility requirements](#),
- [Student Symposium Paper Competition information](#),
- [Business Meeting information](#),
- [ASCE Pop-up Leadership Workshops information](#), and
- [Hotel information](#).

Receipt of this mailer should be confirmed by **January 31<sup>st</sup>, 2024**. Please note the individual registration deadline is **February 15<sup>th</sup>, 2024**.

If you have any questions, feel free to contact us at the e-mail address: [asce@rpi.edu](mailto:asce@rpi.edu)

We look forward to your participation in the [2024 ASCE Upstate New York-Canada Student Symposium](#) and providing an opportunity to engage with other student chapters and ASCE Region Leadership.

Sincerely,

*Ameyali Herreros*  
President, ASCE Student Chapter  
Rensselaer Polytechnic Institute

*Jenna Urbanski*  
Chair, 2024 Upstate New York-Canada Student Symposium

# Mailer 2 - Student Registration and Symposium Information



## **STEP 1 - Mailer 2 Receipt Confirmation - *required***

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Email to: [asce@rpi.edu](mailto:asce@rpi.edu) by January 31, 2024

Student Chapter Name:

School Name:

Faculty Advisor's Name:

Faculty Advisor's Email Address:

Student Contact's (i.e., Chapter President or designate) Name:

Student Contact's Email Address:

\_\_\_\_ This confirms that we have received Mailer 2 for the 2024 Upstate New York-Canada Student Symposium.

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## **STEP 2 - Individual Registration Form - *required***

Individual Registration Form is due by **February 15, 2024**.

Please visit our symposium website at <https://studentsymposium.asce.org/upstate-newyork-canada/> to register for the 2024 ASCE Upstate New York-Canada Student Symposium.

**The Individual Registration Form must be filled out by ALL individuals attending the symposium including chapter members, team competitors, chapter spectators, guest teams, faculty advisors, volunteers, judges, and ASCE Region Leadership. The Individual Registration Form contains liability waiver information that must be reviewed and acknowledged by every individual attending, participating, and/or spectating at the symposium.**

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## **STEP 3 - Individual Registration Payment - *required***

Individual Registration is **\$100 per person**. Registration form and payment are due by **February 15, 2024**. The following link can be used to submit registration payment: <https://rpi.regfox.com/asce-student-symposium-2024-upstate-ny--canada> though checks are preferred and can be made out as follows:

Make check payable to:

Attn: **RPI CEE ASCE**

110 8<sup>th</sup> Street

JEC 4049

Troy NY, 12180

If your chapter is not participating in the 2024 ASCE Upstate New York-Canada Student Symposium, please email [asce@rpi.edu](mailto:asce@rpi.edu)

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## Upcoming Deadlines

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<b>ASAP</b>	Intent Forms are still being accepted for the following Society competitions: <i>Concrete Canoe (with deductions), Steel Bridge, and Sustainable Solutions.</i>
<b>January 16<sup>th</sup></b>	Mailer II sent to each student chapter
<b>January 31<sup>st</sup></b>	Mailer II Receipt Confirmation due from each student chapter
<b>February 1<sup>st</sup></b>	ASCE Student Chapter annual dues must be paid, as received by ASCE, no later than 11:59 p.m. EST. <i>Paying ASCE Student Chapter annual dues is an <a href="#">eligibility requirement</a> to compete at the Student Symposia Competitions and to advance to Society-wide Competition Finals. See the <a href="#">eligibility requirements</a> for details.</i>
<b>February 1<sup>st</sup></b>	ASCE Student Chapter Annual Reports due by 11:59 pm EST to ASCE. <i>(More information on Annual Reports can be found <a href="#">here</a>. If you have questions on your Annual Report, email <a href="mailto:student@asce.org">student@asce.org</a>). Submitting the ASCE Student Chapter Annual Report is an <a href="#">eligibility requirement</a> to compete at the Student Symposia Competitions and to advance to Society-wide Competition Finals. See the <a href="#">eligibility requirements</a> for details.</i>
<b>February 15<sup>th</sup></b>	Attendee Registration payment due (postmark date if mailing)
<b>February 16<sup>th</sup></b>	Concrete Canoe Project Proposal, Mix Design Sheets, and Materials Notebook due <i>(Upload to respective folder link provided by ASCE)</i>
<b>March 1<sup>st</sup></b>	Mailer III (final) sent to each student chapter
<b>March 14<sup>th</sup></b>	Student Symposium Paper Competition Submission due to <a href="mailto:asce@rpi.edu">asce@rpi.edu</a>
<b>March 15<sup>th</sup></b>	Sustainable Solutions Competition Technical Design Proposal, Envision Checklist and Criteria Justification, Public Outreach Poster, Sketchup files due <i>(Unique and secure link to be provided to each team from ASCE)</i>
<b>March 15<sup>th</sup></b>	Mailer III Receipt Confirmation due from each student chapter
<b>April 11<sup>th</sup> – 13<sup>th</sup></b>	2024 ASCE Upstate New York-Canada Student Symposium

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**If your student chapter plans to compete in the Student Steel Bridge Competition**, please complete the [Student Steel Bridge Competition – ASCE Student Chapter Participation Form](#) as soon as possible if you haven't already done so. Completing this form is necessary in order to receive your SSBC team stipend.

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## **Tentative Student Symposium Schedule**

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Below is a tentative schedule for the symposium - changes are likely to occur but will be announced through the mailers and updated on our website.

### **Thursday, April 11th, 2024** *(please note that **no meals** will be provided on this day)*

- 4:00 PM to 6:00 PM Check In/Registration
- 5:00 PM to 6:00 PM ASCE Pop-Up Leadership Workshop #1
- 6:00 PM to 8:00 PM Student Symposium Paper Competition

### **Friday, April 12th, 2024**

- 7:00 AM to 9:00 AM Steel Bridge and Concrete Canoe Unloading
- 8:30 AM to 9:00 AM Steel Bridge Captains Meeting
- 9:00 AM to 9:30 AM Steel Bridge Aesthetics
- 9:30 AM to 5:00 PM Steel Bridge Main Competition
- 9:00 AM to 9:30 AM Concrete Canoe Captains Meeting
- 9:00 AM to 12:00 PM Concrete Canoe Displays
- 11:00 AM to 1:00 PM Lunch
- 11:30 AM to 12:30 PM ASCE Pop-Up Leadership Workshop #2
- 1:00 PM to 3:00 PM Mini Career Fair
- 2:00 PM to 5:00 PM Concrete Canoe Presentations
- 2:30 PM to 3:00 PM Sustainable Solutions Captains Meeting
- 3:00 PM to 4:00 PM Sustainable Solutions Competition
- 3:30 PM to 4:30 PM ASCE Pop-Up Leadership Workshop #3
- 5:00 PM to 8:00 PM RPI Bicentennial Civil and Environmental Engineering Celebration

### **Saturday, April 13th, 2024**

- 9:30 AM to 10:30 AM Unload Concrete Canoes at Grafton Lake State Park
- 10:30 AM to 11:00 AM Concrete Canoe Captains Meeting
- 11:00 AM to 11:30 AM Swamp Test
- 11:30 AM to 2:30 PM Concrete Canoe Main Competition
- 11:00 AM to 1:00 PM Lunch
- 4:30 PM to 5:30 PM *Cities of the Future* Showing
- 4:30 PM to 6:00 PM Business Meeting
- 6:30 PM to 9:00 PM Awards Banquet

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## Tentative Presentation Schedules

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### General Presentation Order by School:

- University of Waterloo
- SUNY Canton
- Syracuse University
- SUNY Polytechnic
- Concordia University
- Clarkson University
- Rensselaer Polytechnic Institute
- University at Buffalo
- Rochester Institute of Technology
- United States Military Academy
- Cornell University

A finalized schedule with times will be provided in Mailer 3.

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## Competition Resources Table and Rules Links

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### Student Chapter Resources Needed for Society Competitions and Events

Please visit the [ASCE Society-wide Competition Rules & Regulations page](#) to view the [“Student Chapter Resources Needed for Society Competitions and Events” table](#). This resource table outlines student chapter resources and time needed to compete in each of the Society-wide competitions, pilot competitions, and events. (Note that this is guidance and estimates. Student chapters should use their judgment and take their specific circumstances into account when planning and preparing for competitions.)

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### Society-wide competition rules can be found at:

<https://www.asce.org/communities/student-members/conferences/rules>.

The Society-wide and Society pilot competitions being hosted at the Upstate New York-Canada Student Symposium are:

- ASCE Concrete Canoe Competition
- ASCE Sustainable Solutions Competition
- AISC/ASCE Student Steel Bridge Competition
- Student Symposium Paper Competition (*Participation is a requirement for advancement to Society-wide competition finals and SSBC National Finals.*)

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## ASCE Competition Eligibility Requirements

*Competitions that advance to an ASCE Society-wide Competitions Finals include: ASCE Concrete Canoe Competition, ASCE Sustainable Solutions Competition, and ASCE UESI Surveying Competition.*

*The AISC/ASCE Student Steel Bridge Competition advances to the SSBC National Finals and follows the eligibility requirements below. See [SSBC Rules](#) for more information.*

*Invitations to Student Symposia and ASCE Student Civil Engineering Championships/Society-wide Competition Finals are a privilege, not a right. Failure to act professionally can result in letters of reprimand, mandatory behavior management plans, and loss of invitations to further competition for individual institutions and/or entire conferences. Please note that the requirements for eligibility for Society-wide competition finals are more stringent than the requirements for participation at the student symposia competitions.*

## Eligibility for Student Symposium Competition

The following qualifications are required of all ASCE Student Chapters to compete at the Student Symposia Competitions:

**An ASCE Student Chapter must:**

1. Be in good standing with ASCE:
  - a. Have paid their annual dues, as received by ASCE, **no later than the start of their Student Symposium.**
  - b. Have submitted their student chapter's full Annual Report or EZ Annual Reporting Form **no later than February 1, 11:59 p.m. EST.**

## Eligibility for ASCE Society-wide Competition Finals

The following qualifications are required of all ASCE Student Chapters in order to advance to the ASCE Society-wide Competition Finals:

**An ASCE Student Chapter must:**

1. Be in good standing with ASCE:
  - a. Have paid their annual dues, as received by ASCE, **no later than February 1, 11:59 p.m. EST.**
  - b. Have submitted their student chapter's **full Annual Report**, **no later than February 1, 11:59 p.m. EST** and have received a minimum score of 25 points out of a possible 100. **Student Chapters that submit an EZ annual reporting form do not qualify** to advance on to competition finals; and
2. Attend and participate in their assigned Student Symposium as shown through their school's:
  - a. On-time attendance and active participation by a member of the ASCE Student Chapter at the Student Symposium Business Meeting.
  - b. Participation in the Student Symposium Paper Competition, including submission and presentation by a member of the ASCE Student Chapter. Note that any papers/presentations created for any other competition do not count as an entry into the Student Symposium Paper Competition.

Questions regarding eligibility should be directed to [student@asce.org](mailto:student@asce.org).

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## Student Symposium Paper Competition ([Eligibility Requirement](#))

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**\*\* Please note that the Student Symposium Paper Competition deadline has been extended to March 14\*\***

This is a mandatory paper submission and presentation for any student chapter participating in the 2024 ASCE Upstate New York-Canada Student Symposium that wishes to be eligible to advance to ASCE Society-wide competition finals and SSBC National Finals. Competitions **requiring** this include: **ASCE Concrete Canoe Competition, ASCE Sustainable Solutions Competition, and AISC/ASCE Student Steel Bridge Competition.**

The ASCE Student Symposium Paper Competition emphasizes the importance of being able to write and present a paper as essential communication skills for all engineers and often necessary for advancement in your career.

Participation in the Student Symposium Paper Competition, including submission and presentation by a member of the of the ASCE Student Chapter, is a requirement to be eligible to advance to an ASCE Society-wide competition finals and SSBC National Finals.

Note that any papers/presentations created for any other competition do not count as an entry into the Student Symposium Paper Competition.

**The topic for the ASCE Upstate New York-Canada Student Symposium Paper Competition is the Daniel W. Mead Prize for Students Topic,**

**Submission deadline is:** March 14<sup>th</sup>, 2024

**Submission email/link is:** [asce@rpi.edu](mailto:asce@rpi.edu)

This topic is the same topic as the [Daniel W. Mead Prize for Students](#). However, the Student Symposium Paper Competition and the Daniel W. Mead Prize for Students are **two separate competitions and must be submitted separately**. The Student Symposium Paper Competition paper is due March 14<sup>th</sup>, 2024, and submitted to [asce@rpi.edu](mailto:asce@rpi.edu). The Daniel W. Mead Prize for Students is due March 1<sup>st</sup> and submitted to [student@asce.org](mailto:student@asce.org).

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## **Business Meeting ([\*Eligibility Requirement\*](#))**

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The Business Meeting is tentatively scheduled to take place on Saturday, April 13<sup>th</sup>, 2024 at 4:30 pm. Keep an eye out for the draft business meeting agenda that will be distributed to student chapters for review before the symposium.

Note that the business meeting is officially the business meeting for the Student Conference Board of Delegates. The Board of Delegates consists of two student delegates (preferably a senior or junior in an ASCE leadership position and a sophomore in or aspiring to an ASCE leadership position) and the faculty advisor from each student chapter. Each student delegate must be a member in good standing with their student chapter and the Society. Each student chapter in the Student Conference has one vote. At least one member of your ASCE student chapter must participate. ([See eligibility requirements.](#))

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### ASCE Pop-Up Leadership Workshops

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The graphic features a dark blue background with several orange triangles of varying sizes and orientations. The text "ASCE Pop-Up Leadership Shop" is prominently displayed in white and orange. The "U" in "Pop-Up" is orange, while the rest of the text is white. Below the main text, there is an orange horizontal bar containing the text "Coming to Your Regional Symposium" and "SPRING 2024" in white.

# ASCE Pop-Up Leadership Shop

Coming to Your Regional Symposium **SPRING 2024**

Don't miss the opportunity to learn about professional skills you can use now and after graduation to help you get ahead. Pop-Up Leadership Shops, presented by the Committee on Student Members and other Region leaders, will be held throughout the Symposia.

**Topics include the power of emotional intelligence, professional ethics and conduct, and the pathway to getting the FE/PE.** More details will follow in Mailer 3!

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## Hotel Block Information

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**Hilton Garden Inn**  
235 Hoosick Street, Troy, NY  
518-272-1700

1 mile from campus

\$129.00 per night – 2 queen beds

Reservation should be made using the following link:

<https://www.hilton.com/en/attend-my-event/albtygi-asce-d2fbca3d-33aa-4d58-b1d4-e8b4695b4e65/>

Cutoff date is **March 12, 2024**

**Holiday Inn Express**  
400 Old Loudon Road, Latham NY  
518-783-6161

6 miles from campus

\$124.00 per night – rooms available include 1 bed, 2 queens, or 2 queen suite

Reservations should be made by calling the hotel and providing the group code of SCE or mentioning that the block is reserved under the group name RPI ASCE Student Symposium – a link will be provided at a later date and sent via email.

Cutoff date is **March 10, 2024**

**Courtyard by Marriott**  
515 River Street, Troy, NY  
518-240-1000

1.5 miles from campus

\$199.00 per night – 2 queen beds

Reservations should be made by calling the hotel and referencing ASCE Student Symposium or by using the following link: <https://www.marriott.com/event-reservations/reservation-link.mi?id=1705330464542&key=GRP&app=resvlink>

Cutoff date is **March 14, 2024**

**There are also many other hotels in the Latham area that may meet your needs.**